



LOCAL UMPIRING BOARD BYLAWS

CHAPTER 1: INTRODUCTION

Section 1.1: These are the bylaws of the Eastern North Carolina Women's Lacrosse Officials Association (ENCWLOA) aka Local Umpiring Board (hereafter "LUB") of the Women's Division of U.S. Lacrosse, Inc., which serve to govern the operations of this board only.

Section 1.2: These Bylaws are to be interpreted consistent with the Bylaws of U.S. Lacrosse, Inc., the Women's Division, and the Officials' Council. All definitions of U.S. Lacrosse, Inc. are incorporated herein, and in conjunction with the Women's Division Umpires' Manual, which serves as the policy book of the Officials' Council.

CHAPTER 2: MEMBERSHIP

Section 2.1: Any rated or probationary women's lacrosse umpire who resides in Eastern North Carolina, pays dues to the LUB, and is a member in good standing of U.S. Lacrosse, Inc., is considered a member of the LUB.

Section 2.2: Probationary and rated umpires are defined by the Officials' Council of U.S. Lacrosse, Inc.

CHAPTER 3: LOCAL BOARD

Section 3.1: The LUB will be governed by an Executive Committee, which will consist of three to seven individuals, including a Local Board Chair, Secretary, and Treasurer. The Executive Committee will include a Subcommittee of ENCWLOA non-elected but otherwise appointed positions including Assignors/Regional Supervisors, other Chairs, and volunteer roles such as Certified Trainers and Certified Observers.

Section 3.2: The elected Executive Committee members shall each serve a three (3) year term. They shall be elected at the annual meeting of the LUB by a majority of members present at that meeting, provided a quorum exists. If a quorum doesn't exist, voting may take place via email. Each term of office shall commence on March 1 of the year of election. Executive Committee members may serve succeeding terms and may serve in interim capacity until a replacement has been elected.

Section 3.3: The Local Board Chair shall preside at the meetings of the LUB, shall set the annual interpretation meeting, shall act as (or appoint another person to act as) liaison to the local chapter and region, shall represent the local board at the annual required national rules interpretation meeting, shall maintain records of and appropriate renewal dates for all umpires within the local umpiring board, shall ensure that all members are U.S. Lacrosse members, and otherwise shall conduct the business of the LUB. The Local Board Chair should hold at least a Collegiate rating unless no such person is available and willing to serve.

Section 3.4: The Treasurer shall collect all dues for the LUB, including dues payable to U.S. Lacrosse, shall transmit those dues to U.S. Lacrosse, shall pay all debts and expenses of the LUB, and shall show a proper accounting of all monies collected.

Section 3.5: The Secretary shall ensure that notices of each annual meeting of the LUB are properly sent to all members. The Secretary shall also ensure that any other communications, from U.S. Lacrosse to the LUB or otherwise concerning the LUB are sent to the appropriate members. The Secretary shall manage the roster of active officials and administer the written exam and ensure that the results of the exam are conveyed to the Board.

Section 3.6: If appropriate, the LUC may appoint a Ratings Chair whose responsibilities will, among other things, include assisting in the coordination of rating sessions and reporting new ratings and service given by the member officials to the local umpiring chair. The appointed Ratings Chair shall serve a two (2) year term.

Section 3.7: If appropriate, the LUC may appoint other Chairs to further the goals and support the growth of the ENCWLOA organization. Examples include but are not limited to a representative to the state high school association, a recruitment and training chair, a mentoring chair, or a youth liaison. The additionally appointed Executive Committee members shall each serve a two (2) year term.

Section 3.8: Before the annual meeting at which Executive Committee members other than the Local Board Chair will be elected, the Executive Committee shall solicit nominations from interested officials. Nominations for the Executive Committee members other than the Local Board Chair may also be accepted at the annual meeting.

Section 3.9: Before the annual meeting at which a Local Board Chair will be elected, the Executive Committee should appoint a nominating committee, whose responsibilities will include developing at least one nomination for the position. The nominating committee reviews nominations, determines qualifications, and communicates nominations to ENCWLOA members.

Section 3.10: If any Executive Committee member cannot attend a particular event or fulfill a particular duty on a limited basis—for example, if the Local Board Chair cannot attend the national rules interpretation meeting—she may appoint a proxy to perform the duty in her stead, providing a) the proxy is a member in good standing of U.S. Lacrosse and of the LUB, b) the Executive Committee member has notified the membership of her intent to appoint the proxy, and c) the proxy expires at the conclusion of the particular event or time period.

Section 3.11: Any Executive Committee member may be removed from office, for any reason, by a two-thirds majority of the members of the LUB present at a meeting warned for that particular purpose, provided that a quorum exists. Notice of the meeting and its purpose must have been sent by mail or other reasonable means to all members of the LUB, including the Executive Committee member, at least fifteen days prior to the meeting, and the Executive Committee member must be given an opportunity to speak at the meeting.

CHAPTER 4: MEETINGS

Section 4.1: The Local Board Chair shall call the annual meeting of the LUB sometime before the beginning of each spring lacrosse season. That meeting should include the election of officers in appropriate years, the annual interpretation meeting, administration of the written examination, and all other business to come before the LUB.

Section 4.2: A quorum for the transaction of business at any meeting of the LUB shall exist if a majority of the members defined in Chapter 2 are present.

Section 4.3: The Local Board Chair may call any additional meetings she deems necessary to conduct the business of the LUB.

CHAPTER 5: CONFLICT OF INTEREST AND ETHICAL PRACTICES

Section 5.1: No member of the LUB may vote on any matter in which she has a financial interest, in which any member of her immediate family has a financial interest, or on any other matter in which she has a conflict of interest. If a member of the LUB becomes aware of any matter that could be considered a conflict of interest, she shall immediately disclose that conflict to the Local Board Chair.

Section 5.2: All members of the LUB must follow the umpiring Code of Ethical Conduct. All umpires must follow the Women's Division Umpires' Manual for guidance concerning ratings, payment of dues, conduct, and other matters. All members must apply the Rules of Women's Lacrosse consistent with official interpretations of those rules.

Section 5.3: All members of the LUB are required to attend an annual interpretation meeting, pass the written examination, provide service, and otherwise conduct themselves in accordance with the rules of the Women's Division Officials' Council and any other consistent rules adopted by this LUB.

CHAPTER 6: AMENDMENTS TO BYLAWS

Section 6.1: These bylaws may be amended or repealed by two-thirds (2/3) affirmative vote of the members of the LUB present at a meeting at which a quorum exists.

Section 6.2: Prior notice of any proposed amendment or repeal of any bylaw should be contained in a notice of the meeting at which it will be voted on, which should be published to the members at least ten (10) days before the meeting commences.

Section 6.3: These bylaws, and any amendments to them, must be submitted to the Women's Division Officials' Council for approval and acceptance.

CHAPTER 7: TRANSACTION BY OTHER MEANS

Section 7.1: Whenever any action by the LUB or its Executive Committee is required, that action may be conducted by mail, telephone, or other means. Any action by mail shall be deposited in U.S. mail postage prepaid at least ten (10) days before the ballot is to be returned. Any action by telephone or other electronic means must be conducted in a manner in which all participants may communicate with each other simultaneously.